

**A RESOLUTION
BY FINANCE EXECUTIVE**

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE RENEWAL AGREEMENT NO. 1 OF THE MEMORANDUM OF UNDERSTANDING (MOU) WITH THE ATLANTA WORKFORCE DEVELOPMENT AGENCY FOR THE PURPOSE OF CONTINUING THE CULINARY TRAINING PROGRAM IN THE CITY HALL CAFETERIA, IN AN AMOUNT NOT TO EXCEED TWENTY-FIVE DOLLARS AND ZERO CENTS (\$25.00) MONTHLY. ALL REVENUE RECEIVED PURSUANT TO THIS MEMORANDUM OF UNDERSTANDING (MOU) SHALL BE DEPOSITED INTO 1001 (GENERAL FUND), DEPARTMENT 000002 (GENERAL REVENUE ORG), ACCOUNT 389003 (FOOD, DRINK & NOTIONS), FUNCTION ACTIVITY 00000, AND FOR OTHER PURPOSES.

WHEREAS, pursuant to resolution number 07-R-2470 the City of Atlanta ("City") entered into a Memorandum of Understanding (MOU) with the Atlanta Workforce Development Agency for the purpose of implementing a Culinary Training program in the City Hall Cafeteria, to enable unemployed individuals to gain skills in the culinary industry; and

WHEREAS, the Culinary Training Program is a 12 week program geared to teach trainees the necessary skill to work in a restaurant café, hotel, or other food service establishment; and

WHEREAS, the Atlanta Workforce Development Agency continues to perform services under the Contract satisfactorily; and

WHEREAS, the Culinary Training Program still provides a valuable service to the program participants by preparing them for the job market; and

WHEREAS, the initial term of the contract was for 2 year(s), commencing effective January 15, 2008 with two (2) renewal option(s) to be exercised at the sole discretion of the City; and

WHEREAS, the City desires to exercise its 1st renewal option to renew the Memorandum of Understanding (MOU) with the Atlanta Workforce Development Agency for an additional one (1) year ; and

WHEREAS, pursuant to the Memorandum of Understanding (MOU) with the Atlanta Workforce Development Agency shall pay a rental fee of Twenty-five dollars (\$25.00) a month for the use of the City Hall Cafeteria; and

WHEREAS, the Enterprise Assets Management Officer, and the Chief Procurement Officer recommend the execution of Renewal Agreement No. 1 of the Memorandum of

Understanding (MOU) with the Atlanta Workforce Development Agency; in an amount not to exceed Twenty-five Dollars (\$25.00) monthly.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Mayor is authorized on behalf of the Executive Offices –Office of Enterprise Assets Management to execute Renewal Agreement No. 1 of the Memorandum of Understanding (MOU) with the Atlanta Workforce Development Agency for the purpose of continuing the Culinary Training Program in the City Hall Cafeteria. This agreement shall not exceed Twenty-five dollars and zero cents (\$25.00).

BE IT FURTHER RESOLVED, that all contracted work will be charged to and paid from 1001 (General Fund), Department 000002 (General Revenue Org), Account 389003 (Food, Drink & Notions), Function Activity 00000

BE IT FURTHER RESOLVED, that the Chief Procurement Officer is directed to assist the City Attorney in the preparation of Renewal Agreement No.1 of the Memorandum of Understanding (MOU) for execution by the Mayor.

BE IT FINALLY RESOLVED, that Renewal Agreement No.1 of the Memorandum of Understanding (MOU) will not become binding on the City and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney, and delivered to the Atlanta Workforce Development Agency.

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview:

Caption:

Council Meeting Date:

Requesting Dept.:

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation? The purpose of this legislation is to enter into Renewal No. 1 of the Memorandum of Understanding (MOU) with the Atlanta Workforce Development Agency for the continuation of the Culinary Training Program at the City Hall Cafeteria.

2. Please provide background information regarding this legislation. Pursuant to resolution number 07-R-2470 the City of Atlanta ("City") entered into a Memorandum of Understanding (MOU) with the Atlanta Workforce Development Agency for the purpose of implementing a Culinary Training program in the City Hall Cafeteria, to enable unemployed individuals to gain skills in the culinary industry. The initial term of the contract was for 2 year(s), commencing effective January 15, 2008 with two (2) renewal option(s). Pursuant to the Memorandum of Understanding (MOU) with the Atlanta Workforce Development Agency shall pay a rental fee of Twenty-five dollars (\$25.00) a month for the use of the City Hall Cafeteria

3. If Applicable/Known:

(a) **Contract Type:** N/A

(b) **Source Selection:** N/A

(c) **Bids/Proposals Due:** N/A

(d) **Invitations Issued:** N/A

(e) **Number of Bids:** N/A

(f) **Proposals Received:** N/A

(g) **Bidders/Proponents:** N/A

(h) **Term of Contract:** The contract term is for Two (2) years with Two (2) One (1) year renewal options.

4. Fund Account Center: 1001 (General Fund), Department 000002 (General Revenue Org), Account 389003 (Food, Drink & Notions), Function Activity 00000

5. Source of Funds: General Fund

6. Fiscal Impact: The fiscal impact will be to the above account in an amount not to exceed Twenty-five dollars and zero cents (\$25.00).

7. Method of Cost Recovery: N/A

This Legislative Request Form Was Prepared By: Perceta Watkins

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: Perceta Watkins

Contact Number: 404-330-6569

Originating Department: Executive Offices/Office of Enterprise Assets Management

Committee(s) of Purview: Finance /Executive Committee

Chief of Staff Deadline: October 27, 2009

Anticipated Committee Meeting Date(s): November 10-12, 2009

Anticipated Full Council Date: November 16, 2009

Legislative Counsel's Signature:

Commissioner Signature:

Chief Procurement Officer Signature:

CAPTION

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Mayor's Staff Only

Received by CPO: _____
(date)

Received by LC from CPO: _____
(date)

Received by Mayor's Office: _____

(date)

Reviewed by: _____

(date)

Submitted to Council: _____